

Re: IEM & COVID-19

To All Customers, Suppliers and Staff,

Like all businesses and individuals, the COVID-19 pandemic concerns us greatly. There are, and will be, long lasting health and financial implications for all of us. At this point, it is of paramount importance that we, as a company and as individuals, do our part to limit the spread of the virus and to ensure the safety of our employees, our suppliers and our valued customers. Specifically;

- Asking our suppliers to refrain from physically visiting our facility and stopping personal visits with our customers.
- Holding telephone conferences rather than face-to-face meetings
- Following and encouraging others to follow the CDC guidelines to avoid exposure.
<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/health-professionals/public-health-measures-mitigate-covid-19.html>
- Instituting additional prevention protocols within our facility to limit potential exposure.

We are continuing to operate to provide the quality services and equipment our customers have come to expect from IEM. In the event there are disruptions or possible disruptions, we will communicate with all of our stakeholders and we're certain we can get through this if we all work together.

Sincerely,

Joe Wurz, President